



**OXFORD THEOLOGICAL EXCHANGE PROGRAMME  
(OTEP)**

**APPLICATION FORM FOR 2019-2020**

Please type in the boxes below; these will expand to take more text where necessary but you should ensure that the completed form does not fill more than 14 pages of A4 paper.

**COMPLETE ALL SECTIONS.**

**All applications must be submitted electronically to the address given at the end of the form.**

**Section A: Your Personal Details**

**Please enter your name exactly as it appears on your passport or other official document.**

FAMILY NAME:  TITLE (Mr, Mrs, Ms, Miss, etc.):

FIRST NAME:

MIDDLE NAME(S):

PREFERRED NAME:

PREVIOUS FIRST NAME (if applicable):

PREVIOUS FAMILY NAME (if applicable):

GENDER: MALE ☐ FEMALE ☐

DATE OF BIRTH: day\_ \_/month\_ \_/year\_ \_ \_ \_

MARITAL STATUS: Married/Single/Engaged

CHILDREN: Names/date of birth/Male/Female

**[The OTEP scholarship covers the living expenses in Oxford for the scholar only. If the applicant is successful, he/she should carefully consider the impact on the family of being separated whilst the scholar is resident in Oxford]**

If your spouse and children are staying at home, what provision is being made for their support during your absence?

Name and address of parent or next of kin

## **Section B: Disability**

Do you have a disability?

Yes ☐

No ☐

If yes, please give details:

The university is committed to making reasonable adjustments to enable students with disabilities to participate fully in student life. It does not form part of any assessment of your application.

### Section C: Contact Information

HOME ADDRESS:

CORRESPONDENCE ADDRESS:

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CITY:

CITY:

POSTAL/ZIP CODE:

POSTAL/ZIP CODE:

STATE:

STATE:

COUNTRY:

COUNTRY:

TELEPHONE/FAX:

EMAIL ADDRESS:

### Section D: – Nationality and Citizenship

COUNTRY OF BIRTH:

COUNTRY OF NATIONALITY/CITIZENSHIP:

Please include all countries that you have nationality of and give an effective date if you have not been a national of that country from birth. Please do not give an end date unless your nationality of that country has ended. If you are NOT a national of an EEA country or Switzerland, please give the number, nationality and expiry date of the passport that you intend to use to enter the UK.

**COUNTRY OF RESIDENCE:**

Please give details for the past 6 years. This should be the country in which you are normally resident not the country in which you are studying.

**PASSPORT NUMBER AND EXPIRY DATE:**

**Section E: – Financial Information**

Have you been awarded any other scholarship or grant which would enable you to come to Oxford?

YES/NO (If yes, please give full details)

Are you, or will you be a candidate for any such scholarship(s) or grants for the period 2019-20?

YES/NO (If yes, please give full details):

Please indicate if you would be willing to attend for interview at a major centre in your home country? If so, where?

Candidates short-listed may be invited for a final interview by diplomatic and Church personnel in their home town, usually at the British Embassy or Consulate offices. Are you willing to attend this interview?

YES/NO (If no, please give reason for not being willing to attend)

Have you travelled or lived abroad? YES/NO

If 'yes', please give brief details with dates:

Have you been awarded an overseas scholarship/funding before YES/NO

If 'yes' please give details with dates and places, and under what auspices:

Have you had any health or fitness problems in the last year? YES/NO

If 'yes' please give brief details:

## Section F: Language

Are you coming into the UK for more than six months on a Tier 4 Student visa (or coming for less than this but choosing to apply for a Tier 4 Student visa)? YES/NO

☐

Is English your first language? YES/NO

☐

Have you completed a course under a United Kingdom Tier 4 child visa? YES/NO

☐

Have you completed, or are you completing, a full-time degree-level course entirely taught and assessed in English? YES/NO

☐

As evidence of your English standard please provide an IELTS (International *English Language Testing System*) Test Report Form. The IELTS test is administered by the British Council in your country. If there are exceptional difficulties in obtaining an IELTS result, please indicate the nature of these difficulties.

Do you have a working knowledge of languages other than English (including your native language)? If so, please specify, and state whether the level of your competence in Reading, Writing, Speaking and Understanding is Poor, Fair, Good or Excellent.

(a) Modern Languages

(b) Hebrew/Latin/Greek

### Section G: Details of Current and Previous Education

For those who require a Tier 4 Student visa: please also list any periods of study (complete or incomplete) that you have ever undertaken in the UK at any time.

#### Undergraduate Courses

University/ Institution	Start Year	Year of comple- tion	Qualification obtained or studying for	Main Subject	Result (grade, classification, GPA etc.)

### Postgraduate degree/diploma

University/ Institution	Start Year	Year of comple- tion	Qualification obtained or studying for	Main Subject	Result (grade, classification, GPA etc.)

You should attach certified photocopies and transcripts (which show marks and grades) of examination and graduation certificates. *Nominations will not be processed unless these are attached.*

### Section H – Details of Home Institution

If you are currently enrolled in a programme at an institution outside the UK, please provide the details of your home institution below:

Home Institution Name:
Address:
City/Town:
County/Area:
Postcode:
Country:

### Section I – Church and Area of Study

CHURCH MEMBERSHIP:

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CHURCH DENOMINATION:

POSITION (lay/deacon/priest/minister):

If you are a lay person, please give details of your involvement in your church:

On which area(s) of theology (for example, Old Testament, New Testament, Church Fathers and Councils, Contemporary Doctrine) do you wish your study at Oxford to concentrate?

Please provide a short statement (not more than 300 words) of what you hope to achieve by your study at Oxford and what you propose to do when you have completed your theological studies.

How do you see the research at Oxford as being of assistance to your future service in your home Church? *NB: IT IS IMPORTANT THAT YOU SHOW CLEARLY HOW YOU THINK THE OTEP EXPERIENCE WILL BENEFIT YOUR CHURCH.*



In addition to academic achievement, it is a stated aim of the scholarship that “applicants must have the potential to rise to positions of leadership and influence and will need to demonstrate that they possess the personal, intellectual and interpersonal attributes reflecting this potential”. How might you see yourself satisfying this requirement or possessing this potential?

OTEP has a focus on ecumenical encounter. If you are accepted as an OTEP scholar, you will be expected to have some engagement with Church life in Britain.

(a) What is your understanding of other church denominations in your country?

(b) Describe your own ecumenical experience (if any):

(c) How do you think different churches can work effectively together?

#### **Accommodation in Oxford**

OTEP students are given accommodation in the House of SS Gregory and Macrina (a charitable foundation, which is both an ecumenical student residence and a centre for the study of Eastern Orthodoxy and Christian Unity, situated in North Oxford within walking distance of the City Centre).

Would you be willing to accept the accommodation that is offered and abide by the rules of the house?  
YES/NO

#### **Section F – Employment**

**Please give details of your work experience (if any):**

**The name of your current Employer:**

**Please give the title of your current position or appointment and a brief description of duties. Please also supply dates (from/to):**

## Section J : Criminal Convictions

Do you have any relevant unspent criminal convictions?

Yes

☐

No

☐

## Section K – Supporting Materials Checklist

***It is important that this application form should be accompanied by the following documentation:***

- a) A research proposal (500-1000 words).
- b) Signed academic reference from your Supervisor, or, for senior scholars, from your Head of Department, Director of Studies or equivalent, giving:
  - confirmation that you are now engaged in advanced study in theology or a related subject;
  - a brief supporting statement regarding your suitability for study in Oxford and the reason for your nomination.
- c) Signed supporting letter from the appropriate authority in your Church (e.g. Bishop/Moderator or parish priest) giving:
  - a statement regarding your suitability for study in Oxford;
  - the reason for your nomination;
  - confirmation that your ecumenical encounter is supported and that there will be opportunity to report on it at the end of your year in Oxford.
- d) Proof of your proficiency in English (IELTS result form).
- e) Certified photocopies of degree transcripts (which show marks and grades of courses taken) and of graduation certificates.

## Section L – Declaration

**Once you have completed this application form, please read the following statements carefully. By signing this application form you confirm your acceptance of these statements. If you do not sign this form, we cannot process your application.**

**In the course of completing this application form, you have provided personal data. The programme is committed to protecting the privacy and security of your personal information. Personal data will be**

collected, stored and retained in accordance with the General Data Protection Regulation and related UK data protection legislation. The consent set out below explains how this personal data may be used for the purpose of processing your application.

- I confirm that the information I have provided on this application form is (to the best of my knowledge) true, accurate, current and complete; and I agree to notify the Programme Director promptly if any information contained on this application form should change, in order to keep it true, accurate, current and complete.
- I confirm that all supporting work submitted as part of this application is entirely my own original work, except where clearly indicated otherwise, and does not include any plagiarised elements.
- I consent to the collection, processing, sharing and use of relevant personal data by the Programme for the purposes of processing my application for study, for administration and (where applicable) for funding purposes, subject to the provisions of the Data Protection Act 1998.
- I understand that such personal data may be used and shared with third parties, some of which may be located overseas (including outside the European Economic area), for the purposes of verifying my identity, qualifications, work experience, references and any submitted work.
- I understand that the Programme will normally only discuss my application with me, unless I have specified otherwise.
- I understand that if any information or statement provided on or to support this application form is not true, accurate, current and complete, or any supporting material is not entirely my own original work, except where clearly stated otherwise, the Programme may process and use this fact as relevant personal data. Such data may be used and shared with third parties, including Higher Education institutions, some of which may be located overseas (including outside the European Economic Area), to the extent necessary for the purpose of preventing fraudulent or dishonest applications for study, funding and/or visas.
- I understand that if I become an OTEP scholar, any personal data collected by the Programme as a result of my application will form part of my student record.

Please sign below to confirm acceptance of these statements:

Signature:
Date form signed:
Please print name:

The completed application form together with the supporting documentation should be emailed to: [rebecca.white@regents.ox.ac.uk](mailto:rebecca.white@regents.ox.ac.uk).

**CLOSING DATE FOR RECEIPT OF APPLICATIONS: 14 June 2019**