Regent’s Park College Oxford

Lecturer in Medieval History

Further Particulars

Regent’s Park College

The University of Oxford comprises 38 Colleges and 6 Permanent Private Halls collectively associated with the academic departments and central offices. Regent’s Park College is the largest of the Permanent Private Halls with about 170 full-time students and 40 who are part-time. These include about 110 undergraduates, 60 plus postgraduates, around 25 candidates on courses for (Baptist) ministry, and a further 15 FTE visiting students who come for between one and three terms as part of their home degree, mostly from the USA and the EU. Undergraduates study on courses in the Humanities and Social Sciences; Postgraduates study on a wide range of courses. About 20 full-time staff and a number of part-time staff provide the academic, administrative, and library resources for the College.

The College occupies an historic site in Oxford on the corner of St. Giles and Pusey Street, an advantageously central location between the Ashmolean Museum and the University’s Radcliffe Observatory Quarter. Regent’s Park College is committed to academic excellence and has a reputation as a friendly and supportive community.

For more information about the College see Appendix 1.

Overview of Role

This 0.33 FTE (4 hours) permanent lectureship

Job title Lecturer in Medieval History
Salary £8,144
Responsible to Director of Studies in History and Senior Tutor
Liaison with Other lecturers, students, administrative staff

Duties
The duties of the post are subject to regular review as the role develops.

Person specification and selection criteria

Essential
1. Experience teaching British History 1, 2 or 3 at Prelims level
2. Experience teaching European and World History 1 or 2 at Prelims level
3. Experience teaching equivalent British and / or European and World History papers at Finals level
4. The successful candidate will also be expected to contribute to the teaching of Disciplines of History
5. Will commit to undertake admissions interviews for History and History joint schools at Regents

Desirable
1. Experience teaching Approaches to History and / or Historiography
2. Ability to offer teaching for an Optional, Further or Special Subject
3. Experience helping to develop study skills and core skills of first year undergraduates, especially from educationally disadvantaged backgrounds

Benefits
Dining right of two meals a week free of charge during term time; other meals may be taken and paid for.

Contribution to superannuation will be made either to the USS, or to a private scheme, by preference of the postholder.

No office is supplied but teaching rooms may be booked at Reception or through the online booking system.

Hours of Work
This is a 0.33 contract requiring 4 teaching hours a week, or 1.66 days a week during term time, plus Admissions week in December. Holiday is not normally taken during term-time and the two May public holidays are normally worked, with all holiday and days in lieu taken during vacations.

Probation period
There is a probationary period of six months during which one month’s notice is required; thereafter the notice period is three months.

Application procedure
There is no formal application form for this post. Candidates should address a letter of application to the Principal’s Personal Assistant, Ms. Fiona Floate, explaining how the applicant believes that they meet the qualifications and criteria specified. Candidates should include a C.V. together with the names of three referees (of which one should normally be from the present or immediate past employer). References will be taken up after a successful interview. Applications should be received by 12 noon on 6 March, electronic or hard copy. Interviews will be held in the week commencing 16 March and it is hoped that the successful applicant will be able to commence work in April/October 2020.

Closing date
Applications to be received by 12 noon on Friday 6 March, by: Fiona Floate, Regent’s Park College, Pusey Street, Oxford, OX1 2LB; fiona.floate@regents.ox.ac.uk

Interviews
Interviews will be held in the week commencing 16 March 2020.

Equal Opportunities Statement
The policy and practice of the College and the University of Oxford require that all staff are offered equal opportunities within employment and that entry into employment with the University and progression within employment will be determined only by personal merit and the application of criteria which are related to the duties of each particular post and the relevant salary structure. In all cases, ability to perform the job will be the primary consideration. Subject to statutory provisions, no applicant or member of staff will be treated less favourably than another because of age, disability, gender reassignment, marriage or civil partnership, pregnancy or maternity, race, religion or belief, sex, or sexual orientation. Where suitably qualified individuals are available, selection committees will contain at least one member of each sex.
For monitoring purposes we ask that the attached form be completed and returned in a sealed envelope.

**Eligibility to work in the UK**
Applicants who would need a work visa, if appointed to the post, are asked to note that under the UK's new points-based migration system they will need to demonstrate that they have sufficient points, and in particular that:
(i) they have sufficient English language skills (evidenced by having passed a test in basic English, or coming from a majority English-speaking country, or having taken a degree taught in English) and
(ii) that they have sufficient funds to maintain themselves and any dependants until they receive their first salary payment.

Further information is available at: [https://www.gov.uk/tier-2-general/eligibility](https://www.gov.uk/tier-2-general/eligibility)

**Documentary proof of right to work in the UK**
The Immigration, Asylum and Nationality Act 2006 makes it a criminal offence for employers to employ someone who is not entitled to work in the UK. **We therefore ask applicants to provide proof of their right to work in the UK before employment can commence.** Normally passport with relevant visa, residence permit or EEA ID card suffice. **Do not include these documents with your application.** You will be sent a request for the relevant information at the appropriate point in the selection process.

**Valid NI number**
The College is required by HM Revenue and Customs (HMRC) to have a valid national insurance (NI) number for payroll purposes and we request that a valid national insurance number is provided before commencing employment. If applicants are not currently in possession of a valid national insurance number, they should apply without delay to HMRC.

For further information please see the HRMC website at [http://www.hmrc.gov.uk/ni/intro/number.htm](http://www.hmrc.gov.uk/ni/intro/number.htm).

**Appendix 1**

*The nature of the College*

Regent's Park College was founded in Stepney, London, in 1810, incorporating a Baptist Education Society formed in 1752. It became a Permanent Private Hall of the University of Oxford in 1957, with full rights to matriculate undergraduate and postgraduate students in the University and with its Fellows as teaching members of the University Faculties.

The College admits undergraduates to read for the B.A. degree in a range of Arts subjects, including and especially theology and religion or a joint degree of philosophy with theology. Other specializations within undergraduate degrees are English, PPE, History, Classics, Law and Geography. It also admits a number of postgraduates each year to read for masters and doctoral degrees in the humanities and social sciences, and a small number of overseas visiting students for one, two or three terms study abroad as part of their home degree.

As a Baptist foundation holding membership in the Baptist Union of Great Britain, an indispensable part of the work of Regent's Park College is the training of candidates for the Baptist ministry in the United Kingdom and abroad, through both residential and church-based courses. The tutorial staff is fully ecumenical in its membership.
Overall, Regent's Park College is concerned to make connections between Christian faith and the social context of our modern world, and it focuses this concern in the Oxford Centre for Religion and Culture which is an integral part of the College.