Regent’s Park College Oxford

Non-Stipendiary Lecturer in Economics

Further Particulars

Regent’s Park College

The University of Oxford comprises 38 Colleges and 6 Permanent Private Halls collectively associated with the academic departments and central offices. Regent’s Park College is the largest of the Permanent Private Halls with about 170 full-time students and 40 who are part-time. These include about 110 undergraduates, 60 plus postgraduates, around 25 candidates on courses for (Baptist) ministry, and a further 15 FTE visiting students who come for between one and three terms as part of their home degree, mostly from the USA and the EU. Undergraduates study on courses in the Humanities and Social Sciences; Postgraduates study on a wide range of courses. About 20 full-time staff and a number of part-time staff provide the academic, administrative, and library resources for the College.

The College occupies an historic site in Oxford on the corner of St. Giles and Pusey Street, an advantageously central location between the Ashmolean Museum and the University’s Radcliffe Observatory Quarter. Regent’s Park College is committed to academic excellence and has a reputation as a friendly and supportive community.

Further information about the college may be found in Appendix 1.

Overview of Role

Job title Lecturer in Economics
Contract non-stipendiary, part time, fixed-term
Responsible to The Principal
Liaison with Director of Studies, other lecturers, students, administrative staff

Duties

The College wishes to appoint a Lecturer in Economics from 01 September 2021 who will teach and arrange teaching for its students on joint Schools in Economics. The post is a three-year appointment in the first instance, though may be renewed for a further three-year period by mutual agreement.

The successful candidate will have the opportunity to play a leading role in the teaching of economics within a small, dynamic academic community located in the heart of Oxford. The Lecturer will be able to participate in the social and intellectual life of the College and interact with colleagues working in a range of disciplines across the arts, humanities, and social sciences. It would well suit a graduate student, or an academic primarily with departmental or research responsibilities wanting some interaction with undergraduates and a College community.

The position offers a unique level of responsibility for a person in the early stage of their career. In practice, the hours worked vary by term, but the Lecturer is usually directly responsible for teaching half of the first- and second-year courses to our small PPE and History and Economics cohort (three to four per year, typically), with third-year options handled centrally. Through the year this averages to about 2-3 hours of contact time per week during the terms, remunerated at the Senior Tutors’ rate. The administrative duties beyond that are not onerous.
given the small number of students. The Lecturer is also involved in Admissions interviews over a few days in December. The position is open to candidates in any field of economics.

**Main duties and responsibilities**

1. The Lecturer arranges teaching in Economics (and Mathematics for Visiting Students as required), and undertakes such teaching in Economics as is agreed between her/him/them and the Senior Tutor, and in conjunction with the Fellows in Philosophy and History, the Lecturer in Politics, and the Tutor for Visiting Students.

2. The Lecturer participates in the procedures for admission of undergraduate students of PPE and History & Economics, and Visiting Students in Economics; sets and marks collections where required; and is involved in the assessment of Visiting Students as appropriate.

3. The Lecturer follows such conventions for teaching, including the arranging and the conduct of tutorials and seminars, as have been agreed between the Fellows and the Principal at Regent’s Park College.

4. The lecturer liaises with the Director of Studies and with students about paper selection and the shape of their degree.

5. The Lecturer reports to, and is responsible to, the Principal with final accountability to the Governing Body of the College.

6. The Lecturer participates in the review and appraisal processes which are agreed by the Governing Body of the College.

**Selection criteria**

*The successful candidate will:*

1. have experience in teaching Economics at a level that would enable them to teach Oxford undergraduates.
2. demonstrate the ability to be an effective and inspiring teacher of Economics, particularly to undergraduates of high ability in a tutorial system.
3. completed (or be about to complete) a doctorate in Economics or a related field in a topic relevant to the teaching range specified for this post.
4. have the potential to discharge willingly and competently the full range of academic administrative duties, besides teaching, upon which the effective operation of Economics as a subject within the College depends.
5. have good communication and interpersonal skills.

**Benefits and Remuneration**

An annual retainer of £1,404 (reviewed each summer) is paid to the Lecturer in three termly instalments. In addition, all teaching and the setting and marking of collections will be remunerated at the Senior Tutor’s rate. The Lecturer will be eligible for full membership of the Senior Common Room (SCR) and will be able to take two meals per week in college without charge.
Application procedure
Candidates should send a letter of application, together with a curriculum vitae and the names and contact details of two referees electronically to kristin.anderson@regents.ox.ac.uk by 12 noon on Tuesday 22 June 2021. Referees should be asked by the candidate to submit their references, addressing how the candidate fulfils the duties, responsibility and criteria for the role, to the email address above by the application closing date above.

Interviews
Interviews will be held on the afternoon of Friday 05 July 2021.

Equal Opportunities Statement
The policy and practice of the College and the University of Oxford require that all staff are offered equal opportunities within employment and that entry into employment and progression within employment be determined only by personal merit and the application of criteria which are related to the duties of each particular post. Subject to statutory provisions, no applicant or member of staff will be treated less favourably than another because of age, disability, gender reassignment, marriage or civil partnership, pregnancy or maternity, race, religion or belief, sex, or sexual orientation. Where suitably qualified individuals are available, selection committees will not be single gender. We ask all applicants to complete an equal opportunities monitoring form.

Eligibility to Work in the UK
The prospective employee must be eligible to work in the UK, and the appointment will be subject to provision of proof of the right to work in the UK before employment commences. Any applicant who is already working in the UK under the terms of a visa should check carefully before they apply whether their visa gives them the right to undertake teaching work.

Valid NI Number
The College is required by HM Revenue and Customs (HMRC) to have a valid national insurance (NI) number for payroll purposes and we request that a valid national insurance number is provided before commencing employment. If applicants are not currently in possession of a valid national insurance number, they should apply without delay to HMRC. For further information please see the HRMC website at http://www.hmrc.gov.uk/ni/intro/number.htm.

Data Protection
Regent’s Park College is committed to protecting the privacy and security of personal data. Our Staff Applicants Privacy Notice explains what personal data Regent’s Park College holds about applicants, how we use it internally, how we share it, how long we keep it and what your legal rights are in relation to it.
Appendix 1

The nature of the College

Regent's Park College was founded in Stepney, London, in 1810, incorporating a Baptist Education Society formed in 1752. It became a Permanent Private Hall of the University of Oxford in 1957, with full rights to matriculate undergraduate and postgraduate students in the University and with its Fellows as teaching members of the University Faculties.

The College admits undergraduates to read for the B.A. degree in a range of Arts subjects, including and especially theology and religion or a joint degree of philosophy with theology. Other specializations within undergraduate degrees are English, PPE, History, Classics, Law and Geography. It also admits a number of postgraduates each year to read for masters and doctoral degrees in the humanities and social sciences, and a small number of overseas visiting students for one, two or three terms study abroad as part of their home degree.

As a Baptist foundation holding membership in the Baptist Union of Great Britain, an indispensable part of the work of Regent's Park College is the training of candidates for the Baptist ministry in the United Kingdom and abroad, through both residential and church-based courses. The tutorial staff is fully ecumenical in its membership.

Overall, Regent's Park College is concerned to make connections between Christian faith and the social context of our modern world, and it focuses this concern in the Oxford Centre for Religion and Culture and the Centre for Baptist Studies, both of which are integral parts of the College.