Regent’s Park College Oxford

Post

Lillian Goldman Non-Stipendiary Junior Research Fellowships (x2)

Overview of Role

Following a generous benefaction from the Lillian Goldman Charitable Trust, the College seeks to elect two non-stipendiary Junior Research Fellows from Hilary Term 2024. Appointments will normally be made for two years, and it is anticipated that holders of the Fellowships still on course will normally migrate to Regent’s Park College to take up their Fellowship.

Candidates will be required to be engaged in research work within an Oxford University Faculty or Department, to spend the greater part of the academic year in Oxford, and to notify the College of any changes to their circumstances. Candidates should be associated with one of the following University of Oxford Faculties or Departments:

- Archaeology
- Blavatnik School of Government
- Economics
- Geography and the Environment
- Interdisciplinary Area Studies
- International Development
- Law
- Politics and International Relations
- Social Anthropology
- Said Business School
- Social Policy and Intervention and Sociology

Applicants should normally be early career researchers who are in the final years of their DPhil or in the first few years after the completion of it. Preference may be given to those who are already in possession of a doctorate. This Fellowship is not suitable for someone at an early stage of doctoral study. No more than three years should have elapsed since receipt of a doctorate. (Exceptions will be made only for candidates whose postdoctoral academic career has been interrupted by, for example, childbirth, family commitments, illness or compulsory military service. A statement giving reasons why an exception should be considered must be included with the application.)

It is expected that potential candidates will have other funding in Oxford for the duration of their appointment, but successful applicants will receive a retainer of £1,356 per annum and an allowance of £900 per annum for meals in College. They will be eligible to apply for conference bursaries of up to £300 to enable them to attend one conference relevant to their discipline per year.

The Lillian Goldman Junior Research Fellows are not eligible to be elected members of the College’s Governing Body, nor are they eligible to attend the Fellows’ Meetings. The Junior Research Fellows may be asked to act as a College Advisor to up to eight of the Hall’s graduate students. They may be offered a small amount undergraduate teaching in College for which they will be separately remunerated.
Application procedure

1. Persons considering applying who would like an informal conversation with the Principal about the Fellowships may arrange such a conversation by contacting the PA to the Principal-Human Resources at kristin.anderson@regents.ox.ac.uk.

2. Applications are welcome from all suitably qualified candidates, including those from backgrounds which are under-represented in academic posts in Oxford.

3. There is no separate application form for these Fellowships. Those wishing to apply for the Fellowships should submit their materials by email. Applications should include:
   - a covering letter addressed to the Research Committee, demonstrating your interest in and suitability for the Fellowship
   - a curriculum vitae, including a list of publications and the names and contact details of three referees
   - a statement about current and future research (maximum 2 pages)

4. Candidates should ask their three referees to send their letters directly to the PA to the Principal - Human Resources kristin.anderson@regents.ox.ac.uk before the closing date for applications. It is the responsibility of the candidate to ensure that their references are received on or before the deadline.

5. The above application documents should be sent to the PA to the Principal - Human Resources kristin.anderson@regents.ox.ac.uk by 9 am on 20 November 2023.

6. All applicants will be asked to complete an Equal Opportunities Monitoring (EOM) form. This is used for monitoring purposes only and will not be seen by any member of the selection committee.

7. Shortlisted candidates will be asked to supply a writing sample.

8. If required, Interviews may be held in the week beginning 27 November 2023.

9. The starting date for the fellowships will be 1 January 2024

10. Please note that the appointment of the successful candidate will be subject to appropriate pre-employment screening. This will include right-to-work, proof of identity, and references.

Equal Opportunities Statement

The policy and practice of the College and the University of Oxford require that all staff are offered equal opportunities within employment and that entry into employment and progression within employment will be determined only by personal merit and the application of criteria which are related to the duties of each particular post and the relevant salary structure. In all cases, ability to perform the job will be the primary consideration. Subject to statutory provisions, no applicant or member of staff will be treated less favourably than another because of age, disability, gender reassignment, marriage or civil partnership, pregnancy or maternity, race, religion or belief, sex, or sexual orientation. For monitoring purposes we ask all applicants to complete an equal opportunities monitoring form.

Documentary proof of right to work in the UK

The Immigration, Asylum and Nationality Act 2006 makes it a criminal offence for employers to employ someone who is not entitled to work in the UK. We therefore ask applicants to provide proof of their right to work in the UK before employment can commence. Information on acceptable right work documentation can be found at www.gov.uk. Do not include these documents with your
application. You will be sent a request for the relevant information at the appropriate point in the selection process.

**Valid NI number**
The College is required by HM Revenue and Customs (HMRC) to have a valid national insurance (NI) number for payroll purposes and we request that a valid national insurance number is provided before commencing employment. If applicants are not currently in possession of a valid national insurance number, they should apply without delay to HMRC. For further information please see the HRMC website at [http://www.hmrc.gov.uk/ni/intro/number.htm](http://www.hmrc.gov.uk/ni/intro/number.htm).

**Data Protection**
Regent’s Park College is committed to protecting the privacy and security of personal data. Our [Staff Applicants Privacy Notice](#) explains what personal data Regent’s Park College holds about applicants, how we use it internally, how we share it, how long we keep it and what your legal rights are in relation to it.
Appendix 1

Regent’s Park College, Oxford

The University of Oxford comprises 38 Colleges and 5 Permanent Private Halls collectively associated with the academic departments and central offices. Regent’s Park College was founded in Stepney, London, in 1810, incorporating a Baptist Education Society formed in 1752. It became a Permanent Private Hall of the University of Oxford in 1957, with full rights to matriculate undergraduate and postgraduate students in the University and with its Fellows as teaching members of the University Faculties.

Regent’s Park College is the largest of the Permanent Private Halls with about 200 full-time students and 70 who are part-time. These include approximately 115 undergraduates, 115 postgraduates, 30 candidates on vocational theology and ministry courses and 15 FTE visiting students who come for between one and three terms as part of their home degree, mostly from the USA and the EU. Undergraduates study on courses in the Humanities and Social Sciences including Classics, English, Geography, History, Politics, Law, Philosophy, Theology and Economics. Postgraduates study on a wide range of courses including Theology. About 20 full-time staff and a number of part-time staff provide the academic, administrative, and library resources for the College.

As a Baptist foundation holding membership in the Baptist Union of Great Britain, an indispensable part of the work of Regent’s Park College is the training of candidates for the Baptist ministry in the United Kingdom and abroad, through both residential and church-based courses.

The College is committed to enabling all students who so desire to make connections between faith and their academic interests. The nature of the College also means that it is interested in developing an inter-disciplinary approach to teaching and research, centring on theology, and those who teach theology should welcome this interdisciplinary work. The memorandum and articles of the College thus state that: “All persons to be appointed to Official Fellowships or Research Fellowships in academic disciplines other than theology must be able to demonstrate an interest in exploring the relationship between their subject and Christian theology and ethics, a commitment to engaging in some academic research into aspects of that relationship, and a willingness to work on inter-disciplinary projects with the Tutors in theology.”

The College occupies an historic site in Oxford on the corner of St. Giles and Pusey Street, an advantageously central location between the Ashmolean Museum and the University’s Radcliffe Observatory Quarter. Regent’s Park College is committed to academic excellence and has a reputation as a friendly and supportive community.

Further information can be found on the college’s web site: http://www.rpc.ox.ac.uk.