Regent’s Park College Oxford

Further Particulars

Lecturer in Latin and Joint Director of Studies in Classics

Overview of Role

<table>
<thead>
<tr>
<th>Job title</th>
<th>Lecturer in Latin and Joint Director of Studies in Classics</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contract</td>
<td>4-hour Stipendiary Lectureship, 1-year fixed term</td>
</tr>
<tr>
<td>Salary</td>
<td>£11,322 (current rate) per annum</td>
</tr>
<tr>
<td>Responsible to</td>
<td>Senior Tutor</td>
</tr>
<tr>
<td>Liaison with</td>
<td>Other lecturers, students, administrative staff</td>
</tr>
</tbody>
</table>

Regent’s Park College

The University of Oxford comprises 39 self-governing Colleges and 4 Permanent Private Halls collectively associated with the academic departments and central offices. Regent’s Park College is the largest of the Permanent Private Halls and specialises in teaching and research in the humanities and social sciences. The college currently has about 115 undergraduate students. As well as Classics, Classical Archaeology & Ancient History, and Classics & English, the college also accepts undergraduates in English; Geography; History; History & Politics; Law; Philosophy & Theology; Philosophy, Politics and Economics; and Theology (with some theology students preparing for ordination). The college’s graduate community has about 115 students, some of whom study in fields related to Classics.

The College occupies an historic site in Oxford on the corner of St. Giles and Pusey Street, an advantageously central location between the Ashmolean Museum and the University’s Radcliffe Observatory Quarter. Regent’s Park College is committed to academic excellence and has a reputation as a friendly and supportive community.

Further information can be found on the college’s web site: [http://www.rpc.ox.ac.uk](http://www.rpc.ox.ac.uk).

Overview of the Post

The College seek to appoint a Lecturer in Latin and Joint Director of Studies in Classics from 01 October 2024 for a one-year, fixed term post, shared with another newly appointed colleague performing an analogous role.

The main duties of the post are to:

- Arrange teaching for Classics students, as appropriate;
- Share in all the oversight and responsibilities of being Director of Studies of all the Classics students;
- Teach Latin in Greats in Classics and Finals for Classics and English, as appropriate;
- Be part of the pastoral care of students in College and be involved in the personal tutor scheme;
- Be part of the tutorial committee;
Person Specification and Selection Criteria

The successful candidate will demonstrate the following in application and at interview:

**Essential**
1. Hold a post-graduate degree in a related subject;
2. Experience teaching Latin to undergraduates to the level expected in Oxford Greats;
3. Knowledge of the organisation of language teaching on the Oxford course;
4. Ability to oversee students’ general language progress;
5. Demonstrated efficiency in administration;
6. Flexible and willing to work in a team in a small College community;

**Desirable**
1. A doctoral level qualification in a related subject, or working towards one;
2. Ability to offer teaching in Greats papers, especially on Latin literature;
3. Experience helping to develop study skills and core skills of first year undergraduates, especially from educationally disadvantaged backgrounds and enabling those without experience of language-learning at school to develop the skills and self-study structures needed for language acquisition;
4. While this is a teaching only role, we value research-led teaching and so research quality will be taken into account in making the appointment.

**Benefits**

The postholder will be entitled to term-time dining right of three meals a week plus Formal Hall, contribution to the University Superannuation Scheme (USS) or to a private scheme (by preference of the postholder), membership of the Senior Common Room and access to a health cash plan.

**Application procedure**

Candidates should write a letter of application addressed to Professor Pieter Francois (Acting Senior Tutor) explaining why they wish to be considered for the post and how they meet the selection criteria above, along with a full CV including the names and addresses of two referees. Candidates should arrange for referees to supply written references to the address below by the closing date below.

Candidates should submit applications electronically by **Thursday 25th July (5pm)** to Human Resources at Regent’s Park College human.resources@regents.ox.ac.uk.

Interviews are provisionally scheduled to take place on **Thursday 1st August**. Shortlisted candidates will be asked to make a brief teaching presentation, details for which will be confirmed when shortlisting invitations are issued.

**Equal Opportunities Statement**

The policy and practice of the College and the University of Oxford provide that all staff are offered equal opportunities within employment and that entry into employment and progression within will be determined only by personal merit and the application of criteria related to the duties of each particular post and the relevant salary structure. Subject to statutory provisions, no applicant or member of staff will be treated less favourably than another because of age, disability, gender reassignment, marriage or civil partnership,
pregnancy or maternity, race, religion or belief, sex, or sexual orientation. For monitoring purposes we ask all applicants to complete an equal opportunities monitoring form (provided upon receipt of application). The information will remain separate and will not be used in any selection decisions.

**Right to work in the UK**
The appointment will be conditional on satisfactory provision of proof of the right to work in the UK.

**Valid NI number**
The College is required by HM Revenue and Customs (HMRC) to have a valid national insurance (NI) number for payroll purposes and we request that a valid national insurance number is provided before commencing employment. If applicants are not currently in possession of a valid national insurance number, they should apply without delay to HMRC. For further information please see the HRMC website at [http://www.hmrc.gov.uk/ni/intro/number.htm](http://www.hmrc.gov.uk/ni/intro/number.htm).

**Data Protection**
Regent’s Park College is committed to protecting the privacy and security of personal data. Our [Staff Applicants Privacy Notice](http://www.hmrc.gov.uk/ni/intro/number.htm) explains what personal data Regent’s Park College holds about applicants, how we use it internally, how we share it, how long we keep it and what your legal rights are in relation to it.